



Send payments to talent outside your agency's standard payroll workflow

Ready to CHANGE the way your agency manages net payment demands?

877-4AVIONTE
(877-428-4668), Option 2

Please leave a voice mail with contact info if there is no answer

INFO@AVIONTE.COM

By using CHANGE Net-Pay, your agency acknowledges and appreciates you are sending a Net-Pay without deductions or taxes being computed. The agency is fully responsible, and indemnifies Avionté, for any Net-Payments made regarding deductions, or taxes regarding funds made outside of the standard payroll processing of other talent pay.

CHANGE card is issued by Green Dot Bank, N.A., Member FDIC, pursuant to a license from Visa U.S.A. Inc. This card is accepted everywhere Visa debit cards are accepted. The savings account is established by Green Dot Bank, Member FDIC.

At times, there are reasons to pay employees outside your back office's standard payroll deductions. Upon approved addendum, your agency can send CHANGE Net-Pay™ directly to the employee via the CHANGE Disbursements platform.

Ultimate flexibility and choice

There are times when you need to send funds, which have already been taxed, to an employee quickly. There are also times when funds being processed to an employee are for reimbursement of business expenses.

CHANGE Net-Pay allows you to move funds to the CHANGE Disbursements™ platform for immediate funding to the employee where taxes and deductions are already accounted for (or not applicable).

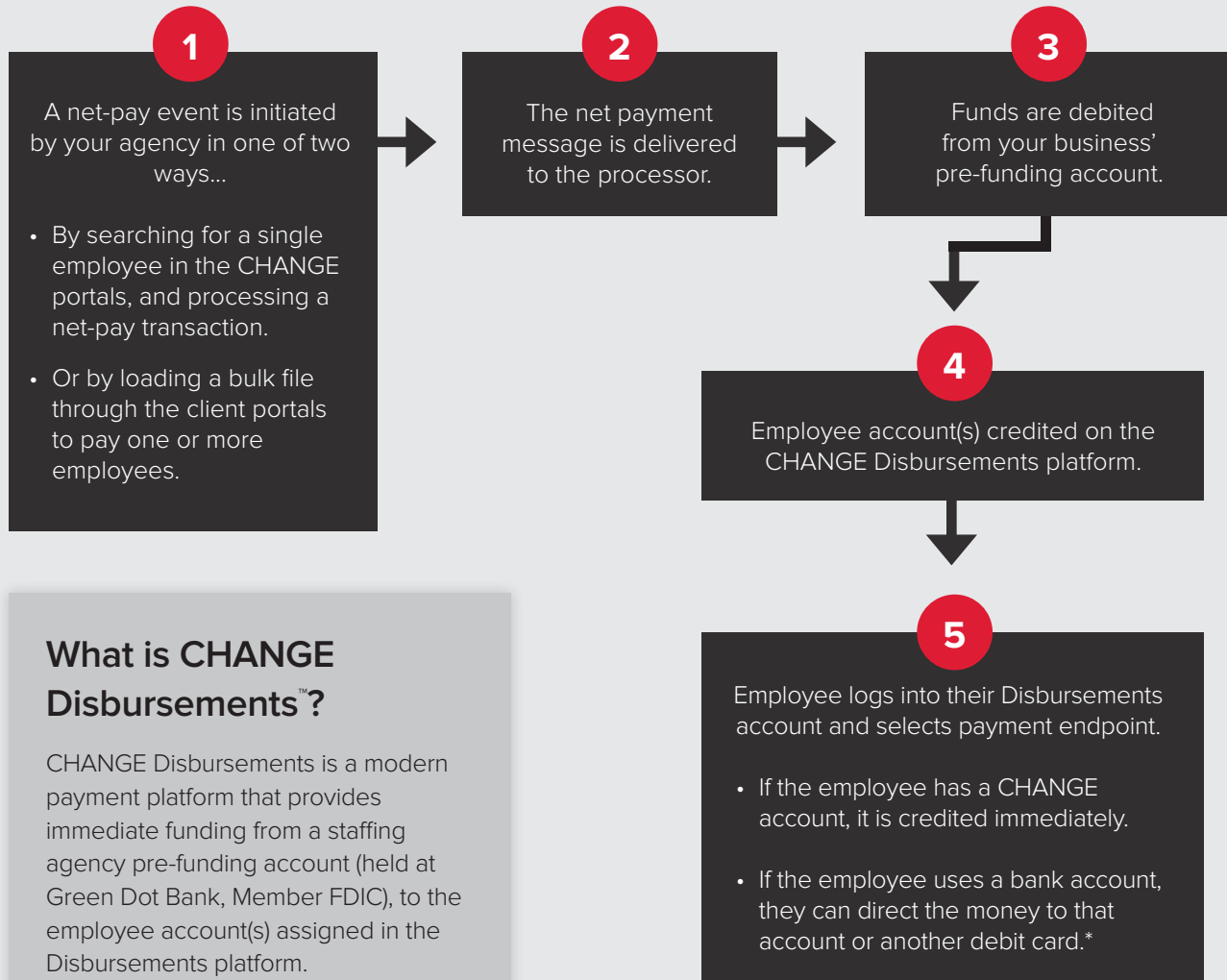
Unlike other programs that require you to deposit all funds to their proprietary pay card, CHANGE Net-Pay provides the option to use this for any talent, with or without a pay card, 24/7/365. With CHANGE Net-Pay, talent can choose how they receive funds — to a Direct Deposit account, a CHANGE® card, or another debit card.

Once implemented, you will have the option to send net payments for these unique situations, based on your business needs.

Information intended for staffing agencies. Do not distribute to CHANGE cardholders.

The CHANGE Net-Pay Transaction Flow

Create a net payment event for one employee or multiple employees



What is CHANGE Disbursements™?

CHANGE Disbursements is a modern payment platform that provides immediate funding from a staffing agency pre-funding account (held at Green Dot Bank, Member FDIC), to the employee account(s) assigned in the Disbursements platform.

CHANGE Disbursements enables near real-time payment to any agency employee, any day of the week, any time of the day, regardless if they have a CHANGE account. As funds are made available to the employee, the manner of deposit can be set to accommodate their needs, either to a CHANGE account, another debit card, or to the employee's bank account.

*\$1.00 per transaction charged to staffing clients for disbursements made to endpoints other than CHANGE card.

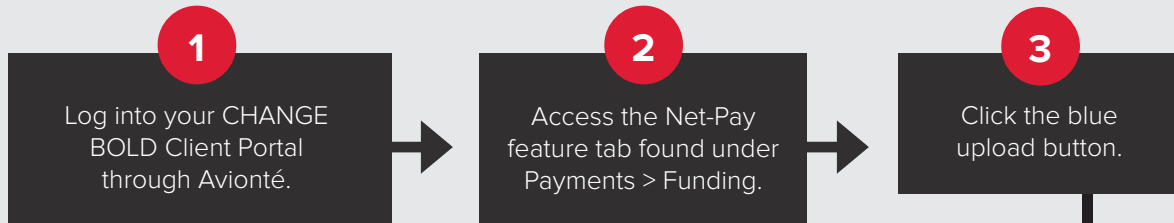
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Bulk Pay Procedure

Use CHANGE Net-Pay to pay a batch of employees with bulk file upload



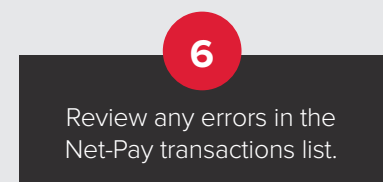
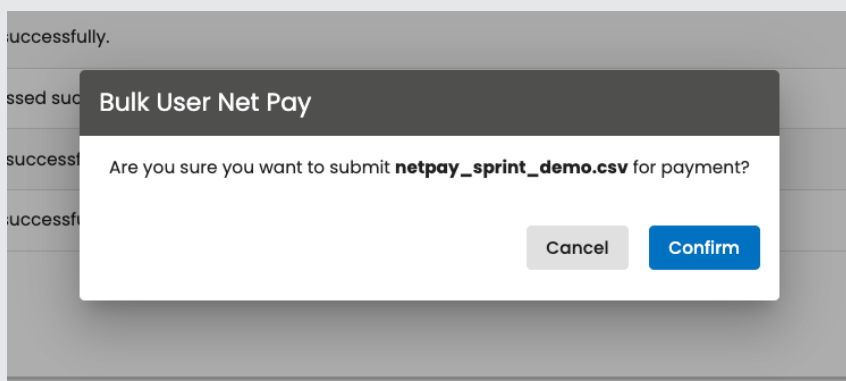
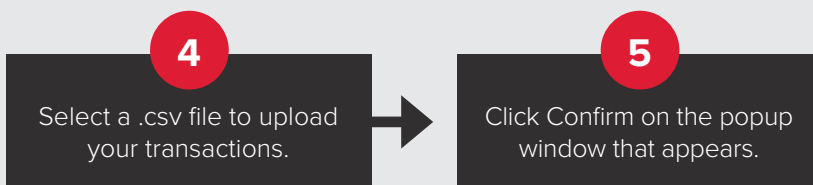
Funding

Accounts Transfer Funds Transactions Statements **Net Pay**

Net Pay Transactions Upload

Name	Status	Message	File Size	Date Uploaded	Uploaded By
netpay_yolt_omr_emp.csv	Processed	2/2 record(s) processed successfully.	60 b	7/17/24, 2:13 PM	gavin jones
Avery AMRJune	Processed	1/1 record processed successfully.		7/17/24, 2:09 PM	gavin jones
netpay_yolt_omr_emp.csv	Processed	0/128 record(s) processed successfully.	1.67 Kb	7/12/24, 6:19 PM	gavin jones
Avery AMRJune	Error	0/1 record processed successfully.		7/12/24, 6:14 PM	gavin jones
Net Pay Testing	Processed	1/1 record processed successfully.		7/9/24, 6:59 PM	Cassandra Lipatola

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Single Pay Procedure

Use CHANGE Net-Pay to pay a single employee



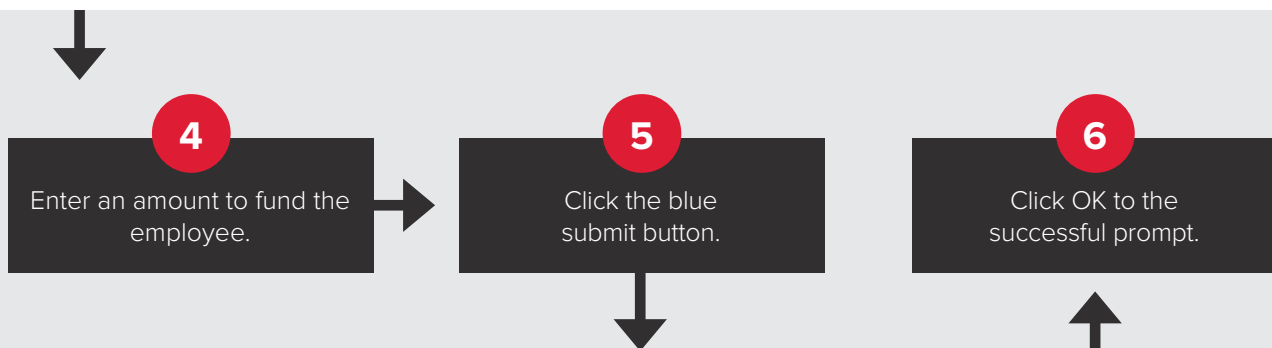
Recipients

Recipient Details

This search will only return results for users that recipient accounts registered for CHANGE.

First Name	Last Name	Email	Employee ID		
Beth	Dutton			Search	Clear Filters

First Name	Last Name	Employee ID	Email	Action
Beth	Dutton	117056527	beth.dutton@mailinator.com	Show Details Net Pay



Funding

Accounts Transfer Funds Transactions Statements Net Pay

← Net Pay History

Employee ID	Talent Name	Amount to Fund
117056527	Beth Dutton	10

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Create a New CHANGE User

Please note that the Account Management search found in the single talent pay function outlined in the previous section requires a CHANGE recipient account to be created in order to find employees for CHANGE Net-Pay.

The recipient account is automatically created when a CHANGE Instant Issue or Virtual Card is registered for an employee, but if you are trying to use CHANGE Net-Pay to pay an employee without a CHANGE account, you will need to create a CHANGE user account by clicking on the quick action button found on the employee's BOLD profile below.

The screenshot displays the 'myDashboard' interface for an employee profile. The top navigation bar includes links for Jobs, Talent, Timesheet, Companies, Agency, Documents, Back Office, Analyse, QuickPlace, and Automation. The main content area is divided into three columns:

- Left Column:** Displays the employee's name 'Nguyen', email 'NetPayUserSeven', and a 'TALENT' status. It also shows a 'Talent Compare' section with a 'Run Talent Compare' button and a 'Social Profiles' section with a 'LinkedIn Search' button.
- Middle Column:** Shows the 'Full Text Resume' for 'Nguyen NetPayUserSeven'. The resume includes contact information: 'nguyen.netpayuserserver@mailinator.com', 'Mobile Phone: 5072714561', and '4300 marketpointe dr minneapolis, MN 55435'. There are buttons for 'Disable Resume Highlight', 'Text', and a red button with a plus icon.
- Right Column:** Contains a 'Talent To Jobs' section with a 'Run Talent To Jobs' button. Below this is a 'Current Stage' section showing 'No Current Stage'. The 'Quick Actions' section includes buttons for 'Pipeline', 'Nominate', 'Log Activity', and a dropdown menu for 'Create Change User'. The 'Placement Status History' section shows 'Unplaced'. At the bottom, there is a 'Nguyen's Custom Widget' and a 'Latest Work' section.

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